



Buying Assistant (m/w/d)

You always wanted to work in a modern and trend-conscious environment, as part of a dynamic team? You are interested in streetwear, sneakers and want to impress your customers again and again? solebox stands for exclusive sneakers and streetwear since its foundation in 2002. You can expect exciting releases, interesting online campaigns and much more.

To support our team in our office in Cologne, Germany, we are looking for a Buying Assistant (m/f/d) full-time starting immediately.

Your tasks

- Order creation and control
- Post-processing of the order data
- Maintenance of the article master data
- Maintenance of supplier data
- Processing of supplier inquiries
- Support of the operative purchasing department
- Coordination of deadlines and releases

Our requirements

- Commercial training or completed studies or similar qualifications
- Secure handling of MS-Office applications and affinity to numbers
- Very good written and spoken English skills
- Interest in streetwear and fashion
- Ability to work in a team, commitment, resilience and flexibility
- Responsible, independent and structured working methods

We offer you

- a modern working environment
- a dynamic team
- flexible working hours
- free sports facilities
- opportunities for further education

Did we arouse your interest? Then we look forward to receiving your application documents including your earliest possible starting date.

Take your chance now and become part of our team!

Contact

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